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TRANSMITTAL SLIP		DATE
TO: DDA		
ROOM NO. 7D18	BUILDING Hqs	
REMARKS: 2 copies EXA <i>[Signature]</i> 17 AUG 1987 DDA/Registry FROM:		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241
1 FEB 56

REPLACES FORM 36-8
WHICH MAY BE USED

(47)

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TRANSMITTAL SLIP		DATE
TO:		
ROOM NO.	BUILDING	
REMARKS:		
EXA <u>js</u> 11 AUG 1987		
ADDA <u>js</u> 11 AUG 1987		
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DDA/Registry		
FROM:		
ROOM NO.	BUILDING	EXTENSION

10 August 1987

MEMORANDUM FOR: Executive Director

THRU: Deputy Director for Administration

FROM: Hugh E. Price
Director of Personnel

SUBJECT: Symposium on Women's Issues

1. Action Requested:

a. Request that you sign the attached letter which formally invites Senator Nancy L. Kassebaum to be the keynote speaker for the upcoming CIA Symposium on Women's Issues (TAB A). The Office of Equal Employment Opportunity has scheduled the program in the Headquarters Auditorium to begin at 0900 hours, on 14 October 1987.

b. Request you ask the DCI to meet with Senator Kassebaum in his office at 0845 on the morning of the program, escort her to the auditorium at 0855, and say a few words of introduction to kick off this occasion. (The DCI's secretary has been given the information on this event.)

2. Background:

a. The OEEO has been in touch with Ms. Ann Shirley, Staff Assistant to Senator Kassebaum, who encouraged us to extend the invitation and feels the Senator will give a quick affirmative response.

b. The proposed conference is intended to help Agency professional, technical, and clerical women focus more clearly on their career choices. The agenda will reflect the changing role of women in today's society, the obstacles they face in the work place and, for many, the challenge of balancing responsibilities at work with their jobs as homemakers. We expect 300 to 500 employees to attend.

c. A suggested text is being prepared for you by the Office of Public Affairs. The symposium will continue for the entire day, and we would be pleased to have you stay as long as your schedule permits.

d. A brief biographic sketch on the career of Senator Kassebaum and agenda are attached at TAB B.

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SUBJECT: Symposium on Women's Issues

3. Recommendations:

a. That you sign the attached letter inviting Senator Kassebaum to be keynote speaker for this occasion (TAB A).

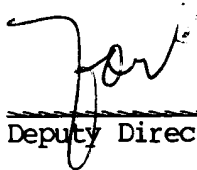
b. That you obtain agreement from the DCI to kick off the symposium with a short message to those employees attending and that the DCI introduce Senator Kassebaum.



Hugh E. Price

Attachments: a/s

CONCUR:



Deputy Director for Administration

Date

APPROVED:



Executive Director

13 AUG 1987

Date

Central Intelligence Agency



Washington, D.C. 20505

The Honorable Nancy Kassebaum
United States Senate
Washington, D.C. 20510

Dear Senator Kassebaum:

The Central Intelligence Agency is planning a one day symposium on women's issues to be held on 14 October 1987 in our Headquarters Building Auditorium at Langley, Virginia. On behalf of the Director of Central Intelligence, Judge William H. Webster, I would like to extend this formal invitation to you to be the "Keynote" speaker for this occasion. I know yours is a very busy schedule but we would be honored by your participation.

The symposium is intended to help Agency women employees focus more clearly on their career choices. The agenda will reflect the changing role of women in today's society, the obstacles they face in the work place and for many, the challenge of balancing responsibilities at work and in the home. We expect some 300 to 500 employees to attend.

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The program will consist of the keynote address followed by presentations by guest speakers, discussion groups, and a panel of CIA executive level women. We would like you to speak 30 to 45 minutes beginning at 0915, followed by a short question and answer period. You are welcomed to stay for the full program if your schedule permits. The topic of your talk would be of your choice. Arrangements are being handled through our Women's Program Manager, [redacted] Office of Equal Employment Opportunity. She can be contacted at [redacted]

We hope you can join us.

Sincerely,

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[redacted]
Executive Director



Nancy Landon Kassebaum

United States Senator
Kansas

Elected to the U.S. Senate, 1978. Re-elected in 1984.

Born July 29, 1932. Daughter of Theo Cobb Landon and Alfred M. Landon, Governor of Kansas from 1933 to 1937 and Republican presidential nominee in 1936.

B.A. Degree, University of Kansas, political science
M.A. Degree, University of Michigan, diplomatic history

Mother of four

Former member, Maize, Kansas, School Board

Temporary Chairman, 1960 Republican National Convention. Deputy Permanent Chairman, 1984 Republican National Convention

Committee Assignments

Committee on Commerce, Science and Transportation

- Former chairman, now ranking member, Aviation Subcommittee

Committee on Foreign Relations

- Former chairman, now ranking member, African Affairs Subcommittee

Committee on the Budget

Select Committee on Ethics

Senator Kassebaum's Offices

Washington, D.C.
302 Russell Senate Office Building
Washington, D.C. 20510
(202) 224-4774

Prairie Village, Kansas
4200 Somerset, Suite 152
Prairie Village, Kansas 66208
(913) 648-3103

Wichita, Kansas
111 North Market
Wichita, Kansas 67202
(316) 269-6251

Topeka, Kansas
444 Southeast Quincy, Box 51
Topeka, Kansas 66653
(913) 295-2888

Garden City, Kansas
911 North Main
Garden City, Kansas 67846
(316) 276-3423

PROPOSED AGENDA FOR SYMPOSIUM
ON CAREER ISSUES AND STRATEGIES

14 October 1987

(All attendees are requested to be seated in the auditorium by 0845)

- 0900 - William Webster, DCI
Opening Remarks
Introduce Hon. Nancy Kassenbaum, Senator from Kansas
- 0915 - Senator Nancy Kassenbaum
- 1000 - Break
- 1015 - "Breaking Through the Glass Ceiling"
Dr. Geraldine Cox, Vice President
Chemical Manufacturers Association
- 1130 - Lunch on the Lawn
- 1300 - Speaker to be announced
- 1415 - Break
- 1430 - Concurrent Group Sessions
- STAT * SIS Panel - [] Chairman - Auditorium
- STAT * Child Care - [] Consultant - 1A07 Hqs
- * Legislative Issues - Ms. Laura Loeb, Congressional Caucus
for Women's Issues - 1E74 Hqs
- STAT 1545 - Closing Remarks - [] Federal Women's Program Manager

SUBJECT: Symposium on Women's Issues - 14 October 1987

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D/EEO/DA (27 July 1987)

Distribution:

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